

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 7 May 2021. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 8 June 2021 is 5pm Thursday, 27 May 2021.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Community Services
Councillor R Ashman	-	Deputy Leader and Planning & Infrastructure	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor R D Bayliss	-	Housing, Property & Customer Services

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
June 2021							
Leicester & Leicestershire Authorities - Statement of Common Ground relating to Housing and Employment Land Needs (March 2021)	Strategic Director of Place	Key	Public	7 June 2021	<p>Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk</p> <p>Strategic Director of Place Tel: 01530 454555 james.arnold@nwleicestershire.gov.uk</p>		Local Plan Committee - 26 May 2021
Update on Air Quality Management Areas & submission of Annual Status Report	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk</p>	Update on Air Quality Management Areas & submission of Annual Status Report	The scheme of delegation only requires Cabinet approval for this decision, there is therefore no requirement for consideration by a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Environmental Health - Food Safety Service Delivery Plan 2021/22	Cabinet	Key	Public	8 June 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Officer report Environmental Health - Food Safety Service Delivery Plan 2021/22	Not to be considered by a Scrutiny Committee having not been requested.
PSPO Castle Donington 'Car Cruise'	Cabinet	Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Cabinet Report PSPO Castle Donington 'Car Cruise'	Not to be considered by Scrutiny Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	8 June 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Minutes of the Coalville Special Expenses Party from 20 April 2021 Minutes of the Coalville Special Expenses Party	Coalville Special Expenses Working Party - 20 April 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Ashby Business Improvement District	Cabinet	Key	Public	8 June 2021	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Head of Economic Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk</p>	Ashby Business Improvement District	Seeking guidance if Scrutiny committee is required.
Paid Planning Pre-Application Advice	Cabinet	Key	Public	8 June 2021	<p>Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Paid Planning Pre-Application Advice	Planning Cross Party Working Group - 27 November 2020 and 5 March 2021
Contractors costs associated with a River Mease mitigation scheme in Measham	Cabinet	Key	Public	8 June 2021	<p>Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Contractors costs associated with a River Mease mitigation scheme in Measham	The procurement timescales do not allow time to report to a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Construction of two new Council houses at Cedar Grove Moira	Cabinet	Key	Public	8 June 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report Construction of 2 new Council houses at Cedar Grove Moira	Not to be considered by a Scrutiny Committee.
Awarding of MHCLG Rough Sleeper Initiative Funding	Cabinet	Key	Public	8 June 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Awarding of MHCLG Rough Sleeper Initiative Funding	Not to be considered by a Scrutiny Committee.
Corporate Disposals Policy	Cabinet	Key	Public	8 June 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report Corporate Disposals Policy	Corporate Scrutiny Committee - 6 January 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Microsoft Enterprise Software Assurance Licence Renewal	Cabinet	Key	Public	8 June 2021	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Head of Customer Service, Corporate Property & Assets Tel: 01530 454753 tom.shardlow@nwleicestershire.gov.uk</p>	Microsoft Enterprise Software Assurance Licence Renewal	Not to be considered by a Scrutiny Committee.
Treasury Management Stewardship Report 2020/21	Cabinet	Key	Public	8 June 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Treasury Management Stewardship Report 2020/21	Audit and Governance Committee - 20 April 2021
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Non-Key	Public	8 June 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Not to be considered by a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Exemptions from the Contract Procedure Rules made in Q4	Cabinet	Non-Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicester.gov.uk	Exemption forms Exemptions from the Contract Procedure Rules made in Q4	Not to be considered by a Scrutiny Committee. This is a simply to report decisions already made by statutory officers under their delegated authority.
Marlborough Centre	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicester.gov.uk Head of Economic Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Report Marlborough Centre	Community Scrutiny Committee
July 2021							
Council Delivery Plan Review - 2021/22 and 2022/23	Cabinet	Key	Public	27 July 2021	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk	Council Delivery Plan Review - 2021/22 and 2022/23	Corporate Scrutiny Committee – 9 June 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2020/21 Quarter 4 Performance Report	Cabinet	Key	Public	27 July 2021	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk</p>	2020/21 Quarter 4 Performance Report	Corporate Scrutiny Committee - 9 June 2021
Provisional Outturn 2020/21	Cabinet	Key	Public	27 July 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Provisional Outturn 2020/21	Not to be considered by a Scrutiny Committee.
Corporate Accommodation	Cabinet	Key	Public	27 July 2021	<p>Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk</p> <p>Strategic Director of Housing and Customer Services Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk</p>	Corporate Accommodation	Corporate Scrutiny June 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2021/22 Quarter 1 Performance Report	Cabinet	Key	Public	21 September 2021	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk</p>	2021/22 Quarter 1 Performance Report	Corporate Scrutiny Committee - 1 September 2021
Review of Medium Term Financial Plan	Cabinet	Key	Public	21 September 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Review of Medium Term Financial Plan	Corporate Scrutiny Committee - 1 September 2021
Special Expenses Policy	Cabinet	Key	Public	21 September 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Special Expenses Policy	<p>Coalville Special Expenses Working Party - 15 June 2021</p> <p>Corporate Scrutiny Committee - 01 September 2021</p>

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Corporate Governance Policies - Annual Review	Cabinet	Key	Public	21 September 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Review of Corporate Governance Policies	Audit and Governance Committee - 21 July 2021
November 2021							
Empty Properties	Cabinet	Key	Public	9 November 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk</p>	Empty Properties	Not to be considered by a Scrutiny Committee.
December 2021							
Draft General Fund and Special Expenses Revenue Budget Proposals for 2022/23	Cabinet	Key	Public	7 December 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Draft General Fund and Special Expenses Revenue Budget Proposals for 2022/23	Corporate Scrutiny Committee - 10 November 2021

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Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Council Tax Base 2022/23	Cabinet	Key	Public	11 January 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance dan.bates@nwleicestershire.gov.uk	Council Tax Base 2022/23	Not to be considered by a Scrutiny Committee - The calculation of the council tax base is prescribed in statute
2021/22 Quarter 2 Performance Report	Cabinet	Key	Public	11 January 2022	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	2021/22 Quarter 2 Performance Report	Corporate Scrutiny Committee - 8 December 2021
February 2022							
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	1 February 2022	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Minutes of the Coalville Special Expenses Working Party	Coalville Special Expenses Working Party - 14 December 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
General Fund and Special Expenses Revenue Budget Proposals for 2022/23	Cabinet	Key	Public	1 February 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance dan.bates@nwleicestershire.gov.uk	General Fund and Special Expenses Revenue Budget Proposals for 2022/23	Coalville Special Expenses Working Party - 14 December 2021 Corporate Scrutiny Committee - 5 January 2022
Housing Revenue Account (HRA) Budget for 2022/23	Cabinet	Key	Public	1 February 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance dan.bates@nwleicestershire.gov.uk	Housing Revenue Account (HRA) Budget for 2022/23	Corporate Scrutiny Committee - 5 January 2022
2022 - 2027 Medium Term Financial Plans	Cabinet	Key	Public	1 February 2022	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance dan.bates@nwleicestershire.gov.uk		Corporate Scrutiny Committee - 1 September 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2021/22 Quarter 3 Performance Report	Cabinet	Key	Public	29 March 2022	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk</p>	2021/22 Quarter 3 Performance Report	Corporate Scrutiny Committee - 9 March 2022
June 2022							
Treasury Management Stewardship Report 2021/22	Cabinet	Key	Public	7 June 2022	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance dan.bates@nwleicestershire.gov.uk</p>	Treasury Management Stewardship Report 2021/22	Audit and Governance Committee - 20 April 2022
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	7 June 2022	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk</p>	Minutes of the Coalville Special Expenses Working Party	Coalville Special Expenses Working Party - 27 April 2022